

# CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Environment & Wellbeing Committee**

You are hereby summoned to attend the next meeting of the Environment & Wellbeing Committee in the Queen's Hall at **7.30pm on 1<sup>st</sup> February 2018** to transact the following business:

## AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda  
*(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- 3) Public Question Time:  
Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 16<sup>th</sup> November 2017 (previously circulated).
- 5) To note the Environment & Wellbeing Action List.
- 6) To review the up to date budget and expenditure report for the Environment & Wellbeing Committee.
- 7) To discuss a proposal to have all trees in the cemetery inspected professionally with the production of a management plan.
- 8) To discuss and agree the ongoing requirements for new and existing machinery to be used across all Cuckfield Parish Council's sites.
- 9) To discuss whether there is demand for additional bus routes within the village, and whether to continue to pursue options from both Handcross Bus Company and Bluebird.
- 10) To review feedback from Allotment Holders to the Management and Maintenance of Allotments Report (previously circulated) and to ratify the recommendations made within, including the new Allotment Tenancy Agreement and accompanying Allotment Rules & Guidelines.
- 11) To consider the proposal that the Environment and Wellbeing Committee incorporates the future management of Horsefield Green into the Terms of Reference, alongside Cuckfield Cemetery and the Observer Field.
- 12) To ratify Cuckfield Parish Council taking over the running of Crafts and Vintage Market.
- 13) To note items arising after the preparation of this agenda which the chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*Caroline Hansen*

Assistant Clerk to the Parish Council, 25 January 2018