

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Estates Committee**

You are hereby summoned to attend the next meeting of the Estates Committee in the Queen's Hall at **8.15pm on 29th March 2018** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda (*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)
- 3) Public Question Time:
Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 4th January 2018 (previously circulated).
- 5) Ardingly Road
To review land surveyors report, risk schedule and maintenance budget and agree maintenance requirements for 2018, as well as ongoing insurance requirements.
 - Capital budget for works
 - Capital budget for acquisitions (plant & machinery)
 - Maintenance budget transfer to Environment Committee
 - Maintenance assessment including labour element
 - H&S Notices
 - Liaison and point of contact for Horsefield Green residents
 - Monitoring of planting
 - Environmental Planning Objectives for the land
 - Management of the stream and land run off (adjacent to the Dell)
 - Maintenance and re-establishment of hedgerows
 - Replacement of livestock fencing (do we own it obligation to replace)
 - No parking signs
- 6) Buttinghill Drive
Review of Taylor Wimpey and CPC recent discussions with the developer's readiness and intentions for the land transfer.
To note and confirm the schedule of outstanding work required by the developer to conclude his planning consent obligations.
To review and agree any new instructions to our solicitor.

Caroline Hansen

Assistant Clerk to the Parish Council, 23 March 2018