

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Community Buildings Committee**

You are hereby summoned to attend the next meeting of the Community Buildings Committee in the Queen's Hall at **8.15pm on Thursday 16th August 2018** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.
The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To co-opt the Chairperson of Cuckfield Preschool Playgroup onto the Community Buildings Committee.
- 5) To approve the minutes of the meeting held on 19th April 2018 (previously circulated).
- 6) To note any matters arising from the minutes not included elsewhere on the agenda.
- 7) To note the Community Buildings Action List.
- 8) To consider the request from Cllrs Mantripp and King to reconsider resolution CB44i made on 19th April 2018 to install CCTV within the Research Room at the Queen's Hall.
- 9) To consider the following with regards to the Queen's Hall:
 - i) To reconsider the request from Cuckfield Museum for them to install and maintain CCTV within the Research Room.
 - ii) To review quotations to install CCTV at Queen's Hall (previously circulated).
- 10) To consider the following with regards to Cuckfield Village Hall:
 - i) To review research prepared by Cllr King and consider the installation of CCTV at the Village Hall (included).
 - ii) To note that the annual contract for use of the Village Hall between Cuckfield Preschool and Cuckfield Parish Council has been signed.
- 11) To discuss weekend caretaking provision when the Caretaker and Dragon Events are unavailable to attend, as the part time weekend position has not been filled.
- 12) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

Caroline Hansen

Assistant Clerk to the Parish Council, 10 August 2018