

# CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Finance & General Purposes Committee**  
You are hereby summoned to attend a meeting in the Queen's Hall  
at **8.45pm on Thursday 25<sup>th</sup> April 2019**  
to transact the following business:

## AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.  
The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 19<sup>th</sup> January 2019 (previously circulated).
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To consider the Council Budget Year to Date and Reserves to 31<sup>st</sup> March 2019 (attached).
- 7) To note/approve Bank Reconciliations to 31/03/2019 (attached).
- 8) To consider and approve the following:
  - i) Asset Register (attached)
  - ii) Financial Risk Register (attached)
- 9) To ratify the Annual Insurance Renewal (attached)
- 10) To consider the following donation requests received (attached):
  - i) St Catherine's Hospice
  - ii) New England Wood Trust
  - iii) Victim Support (Sussex Area)
  - iv) Citizens Advice
- 11) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*Sam Heynes*

Clerk to the Parish Council, 17 April 2019