

# CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Finance & General Purposes Committee**  
You are hereby summoned to attend a meeting in the Queen's Hall  
at **8.15pm on Tuesday 4<sup>th</sup> June 2019**  
to transact the following business:

## AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.  
The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 19<sup>th</sup> April 2019 (previously circulated).
- 5) To receive a report regarding any matters arising from the minutes not included elsewhere on the agenda.
- 6) To approve the list of Direct Debits, Standing Orders and Continuous Contracts (attached).
- 7) To receive and consider the Internal Auditor's Report (to follow).
- 8) To consider the effectiveness of the Council's Internal Audit and Internal Control Procedures and Audit Plan for recommendation to Full Council (attached).
- 9) To consider the Year End Accounts and Annual return for 2018/19 for approval at Full Council (to follow).
- 10) To consider the Council Budget Year to Date and Reserves (attached).
- 11) To note/approve the Bank Reconciliations to 31<sup>st</sup> May 2018 (to follow).
- 12) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*Sam Heynes*

Clerk to the Parish Council, 28 May 2019