

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of **Cuckfield Parish Council**

You are hereby summoned to attend the next meeting of the Parish Council in the Queen's Hall at **7.30pm** on **Thursday 13th June 2019** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.
The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 16th May 2019.
- 5) To receive a report regarding any matters arising from the minutes not included elsewhere on the agenda.
- 6) To receive reports from the District Councillor and County Councillor.
- 7) To receive a report from the Chairman.
- 8) To note the Full Council actions list (attached).
- 9) To note and approve the Internal Auditor's Report (attached).
- 10) To note and approve the effectiveness of the Audit Plan and the Council's Internal Audit and Internal Control Procedures (attached).
- 11) To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2019, Section 1 – Annual Governance Statements 2017/19 (attached).
- 12) To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2019, Section 2 – Accounting Statements 2018/19 (attached).
- 13) To consider the request for suggestions of local organisations to support the MSDC pilot summer outreach activity programme in Cuckfield (previously circulated).
- 14) To consider the level of Grants budget required for 2020-21, to enable Cuckfield Preschool to recover their costs for hiring the Village Hall as per the Transparency Act, and to form a new working party to meet with Cuckfield Preschool on a regular basis.
- 15) To consider the latest plans for the regeneration of Burgess Hill (attached) and feedback.
- 16) Confidential Business
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- 17) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

Sam Heynes

Clerk to the Parish Council, 06 June 2019