

CUCKFIELD PARISH COUNCIL
Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of **Cuckfield Parish Council**

You are hereby summoned to attend the next meeting of the Parish Council in the Queen's Hall at **8.15pm** on **Thursday 18th July 2019** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 13th June 2019.
- 5) To receive a report regarding any matters arising from the minutes not included elsewhere on the agenda.
- 6) To receive reports from the District Councillor and County Councillor.
- 7) To receive a report from the Chairman.
- 8) To note the Full Council actions list (attached).
- 9) To consider the adoption of the updated Grants Policy (previously circulated).
- 10) To consider the Visioning Report and discuss how to convert this into the Business Plan (previously circulated).
- 11) To consider the suggestion by Cuckfield Lawn Tennis Club to have a sign installed at the entrance to Cuckfield Rec advertising the clubs and activities available within the Rec (previously circulated).
- 12) To consider the offer to take photos of the cemetery with a drone, at no charge.
- 13) To consider the tender document to refurbish the pathways at the Churchyard and Cemetery (revised draft tender attached).
- 14) To agree to commission a survey of the cemetery to determine the location of surface water and foul water pipes and manholes.
- 15) To consider the quotations to install garden lighting at the Queen's Hall (attached).
- 16) To consider the offer of a grant to arrange a Silver Sunday activity and if agreed, to form a Working Party to organise an event (<https://silversunday.org.uk/organisers/event-ideas/>)
- 17) To consider the report to install a new noticeboard at Whitemans Green (attached).
- 18) To consider whether the Parish Council would like to organise an event in support of National Loneliness Awareness Week and if so, to form a Working Party to organise an event (https://www.nalc.gov.uk/news/entry/1220-nalc?utm_source=Members&utm_campaign=8513949765-EMAIL_CAMPAIGN_2018_06_08_03_15_COPY_01&utm_medium=email&utm_term=0_206970988f-8513949765-323661753)
- 19) To consider the proposal to invite local news agencies to cover the installation of the Commemorative Feather Bench, ideally prior to the opening ceremony.
- 20) Confidential Business
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- 21) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent.
Such matters will be for noting only or deferral to a future meeting only.

Sam Heynes
Clerk to the Parish Council, 12 July 2019