

CUCKFIELD PARISH COUNCIL
Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Assets, Community and Environment Committee**
You are hereby summoned to attend the next meeting in the Queen's Hall at **8.15pm** on
Thursday 8th August 2019 to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.
(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 27 June 2019
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To receive feedback from the High Weald AONB Partnership meeting held on 2 July 2019 (AP).
- 7) To consider participating in the AIRS Village Hall Week, 20-26th January 2020 (emails attached).
- 8) To consider the following requests from Preschool regarding the Village Hall;
 - To allow the permanent installation of two (2) stairgates at the hall across the fire exit in the blue hall and across the entrance to the kitchen, these stairgates will be of the roller blind type, which means when open they will not create any obstruction to other hirers of the hall;
 - To allow the installation of a long narrow planter in the back-garden area (dimensions and photo to follow);
 - To consider the installation of a wooden playhouse (6' x 4') on the concrete area towards the rear of the garden (photo to follow).
- 9) To review status of repairing paths at Churchyard and Cemetery and agree next steps.
- 10) To review status on Lychgate surveyor quotations and agree next steps (quotations to follow).
- 11) To consider increasing the Christmas Street Festival stallholder rate and to apply for an event alcohol licence (details to follow).
- 12) To review proposed ceremony details for the Feather Bench Ceremony, 28 September 2019.
- 13) To discuss and review proceeding with the replacement fence at Courtmead Road allotment site (report attached).
- 14) To note status of concrete pavements on High Street.
- 15) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

Caroline Hansen, Assistant Clerk