

CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of **Cuckfield Parish Council**

You are hereby summoned to attend the next meeting of the Parish Council in the Queen's Hall at **8.30pm** on **Thursday 29th August 2019** to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.
The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 18th July 2019.
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To note the Full Council actions list (attached).
- 7) To receive reports from the District Councillor and County Councillor.
- 8) To receive a report from the Chairman.
- 9) To receive a report on the year to date finances and current reserves and approve the bank reconciliation statements for June and July 2019 (current account) and April – July 2019 (NS&I Savings)
- 10) To note recommendations from Mr Paul Thornton, MSDC Environmental Health & Licensing Officer and consider applying for an Alcohol Business Premises License, to cover the Christmas Street Festival.
- 11) To receive an update regarding the Feather Bench Ceremony planned for 28th September 2019 and agree the order of service and consider the production of a memorial order of service to be handed out to all attendees. A budget of £500 is available to cover this in addition to the hire of the Old School and purchase of refreshments.
- 12) To consider the Statement of Licensing Policy 2020 and submit feedback by 1st September deadline (previously circulated).
- 13) To consider the Sex Establishment Licensing Policy 2019 and submit feedback by 1st September deadline (previously circulated).
- 14) To receive an update regarding the traffic calming measures implemented on London Lane.
- 15) To discuss and agree activities for the AIRS Village Week, 20-26 January 2020, and form a Working Party to organise the event.
- 16) To review and agree the location of the dog and litter bins at Buttinghill.
- 17) To note the instruction of the drainage survey for the Cemetery water/foul pipes (attached).
- 18) To note the amended tender to quote for the footpath refurbishment at the Cemetery (attached).
- 19) To consider the Electric Vehicle Strategy Consultation and agree a response (previously circulated).
- 20) Confidential Business
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- 21) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent.
Such matters will be for noting only or deferral to a future meeting only.

Sam Heynes

Clerk to the Parish Council, 22nd August 2019