

# CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the Full Council

You are hereby summoned to attend the next meeting of the Parish Council in the Queen's Hall at **8.15pm** on **Thursday 10<sup>th</sup> October 2019** to transact the following business:

## AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 29<sup>th</sup> August 2019.
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To note the Full Council actions list (attached).
- 7) To receive reports from the District Councillor and County Councillor.
- 8) To receive a report from the Chairman.
- 9) To receive a report on the year to date finances and current reserves and approve the bank reconciliation statements for August and September 2019 (both NS&I and Unity Trust bank accounts)
- 10) To consider the grant applications received up to 30<sup>th</sup> September 2019 (attached).
- 11) To receive an update regarding the Feather Bench ceremony on 28<sup>th</sup> September 2019.
- 12) To receive an update regarding the Silver Saturday Wine & Cheese event on Saturday 12<sup>th</sup> October 2019.
- 13) To receive an update regarding AIRS Village Week, 20-26 January 2020.
- 14) To receive an update regarding the Christmas Street Festival.
- 15) To receive an update regarding the land adjacent to the Queen's Hall garden.
- 16) To receive an update regarding the meeting attended with the Chief Inspector of Sussex Police (minutes previously circulated).
- 17) To consider the recommendation to approve the instruction of Hobarts to complete the pathway replacement at the Cemetery (attached).
- 18) To consider the request to join Rural Services Network Rural Market Towns Group (previously circulated).
- 19) To consider the estimates to erect scaffolding at the Queen's Hall and investigate the cause of the damp wall on the chimney breast (attached).
- 20) To consider the Website Accessibility testing required to test our website and made changes to meet the compliance deadline of September 2020 (attached).
- 21) To consider the MSDC Animal Welfare Consultation (previously circulated).
- 22) To consider the Business Plan and agree next steps.
- 23) To consider the Precept and budget requirements for 2020-21.
- 24) To note the successful completion of the External Audit of Accounts for 2018-19.
- 25) To consider the request to move a lamppost located on Manor Drive (attached).
- 26) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent.

**Such matters will be for noting only or deferral to a future meeting only.**

Sam Heynes

Clerk to the Parish Council, 3<sup>rd</sup> October 2019