

CUCKFIELD PARISH COUNCIL
Queen's Hall, High Street, Cuckfield, RH17 5EL



To the members of the **Assets, Community and Environment Committee**
You are hereby summoned to attend the next meeting in the Queen's Hall at **8.15pm** on
Thursday 30 January 2020 to transact the following business:

AGENDA

- 1) To receive apologies for absence.
- 2) To receive declarations of interest from Members in respect of any matter on the agenda.
(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)
- 3) Public Question Time: Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for **ten minutes** prior to the commencement of business.
- 4) To approve the minutes of the meeting held on 21 November 2019 (previously circulated).
- 5) To note any matters arising from the minutes not included elsewhere on the agenda.
- 6) To note the Action List.
- 7) **Assets**
 - a) To receive an update on the land next to Queens Hall and to review/approve quotations to initially clear the land (to follow).
 - b) To receive an update on when the damp issues at Queen's Hall will be carried out.
- 8) **Community**
 - a) To review resident correspondence regarding wheelie bins and agree next steps (attached).
 - b) To receive feedback from Councillors Butler and Symonds on the Capital Grant Funding Workshop held on 10 January 2020 and agree next steps (attached).
 - c) To receive feedback on the Village Halls Week and decide if it should be an annual event.
 - d) To receive an update on the after-school club at the Pre-School.
 - e) To receive an update on the opening of the post office.
- 9) **Environment**
 - a) To review options and agree urgent tree works to be carried out by Golden Crown (attached).
 - b) To consider arranging a litter pick in association with Great British Spring Clean 20 March to 13 April 2020 (attached).
 - c) To consider a wildflower verge on High Street/Ashburnham Drive (attached).
 - d) To receive an update on applying for a Faculty to install brick paviours around the church.
 - e) To receive an update on the Lych Gates at the church (to follow).
- 10) **Confidential Business**

To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies Admission to Meetings Act 1960) during consideration of the following confidential business to be conducted.
- 11) To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

Caroline Hansen, Assistant Clerk, 24 January 2019