



The Queen's Hall
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Parish Clerk: Sam Heynes
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To the members of the **Community Buildings Committee**

You are hereby invited to attend the meeting of the **Community Buildings Committee** in the **Queen's Hall** at **8.30pm** on **Thursday 27th June 2024** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- CB001 To receive apologies for absence.
- CB002 To receive declarations of interest from Members in respect of any matter on the agenda. *The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*
- CB003 To approve the minutes of the meetings held on 4th April 2024
- CB004 To note the Community Buildings Action List
- CB005 To receive an update regarding the maintenance issues at both halls:
 - a. to receive an update regarding the fencing to be installed along the Queen's Hall boundary to secure the access and considered the revised estimate (attached)
 - b. to receive an update regarding the quote received to refurbish the toilets at the Queen's Hall
 - c. to note the issues with the electrics on the stage at the Queen's Hall
- CB006 To receive an update on the Angela Fox Nature Garden development
- CB007 To consider the quotes for the installation of secondary glazing in the Parish Office and Museum at the Queen's Hall (attached)
- CB008 To consider the proposed renewal quote for the Carbon Footprint Assessment (attached)
- CB009 To receive an update from the Village Hall Redevelopment Working Group
- CB010 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only**

S Heynes

Parish Clerk, 21st June 2024