



The Queen's Hall  
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Parish Clerk: Sam Heynes  
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## To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8pm** on **Thursday 8<sup>th</sup> August 2024** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

### **AGENDA**

- ACE009** To receive apologies for absence
- ACE010** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE011** To approve the minutes of the meeting held on 16<sup>th</sup> May 2024 (previously circulated)
- ACE012** To note the Action List
- ACE013** **Assets**
- i.. To receive an update on the Cemetery maintenance and burials
  - ii.. To receive an update on the allotments
  - iii.. To consider the proposed quotes for the replacement of the Finger Post on the London Lane / Broad Street junction (attached)
  - iv.. To note the safety inspection report for the Skate Park and Horsefield Green and consider the remedial actions recommended (attached)
  - v.. To ratify the instruction of the cleaning of the public toilets in Broad Street Car Park (circulated)
- ACE014** **Community**
- i.. To receive an update on the next Silver Sunday event planned for Sunday 20<sup>th</sup> October 2024
  - ii.. To receive an update on the progress of the Community Art Display
  - iii.. To receive an update regarding the running of Tea & Company
  - iv.. To receive feedback from the Skate Jam session that took place on 23<sup>rd</sup> July 2024
  - v.. To receive an update on the planning and organisation of the next Christmas Street Festival
- ACE015** **Environment**
- i.. To receive an update on the Biodiversity Action Plan, that also includes the "Adopt a Verge" scheme
  - ii.. To consider the recent tree survey results and agree recommended works to be undertaken (attached)

**ACE016** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

*S Heynes*  
Parish Clerk, 2<sup>nd</sup> August 2024