



The Queen's Hall
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Cuckfield
West Sussex
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Sam Heynes: Parish Clerk
clerk@cuckfield.gov.uk

To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **7.30pm** in the **Queen's Hall** on **Thursday 24th October 2024** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

AGENDA

- FC062** To receive apologies for absence
- FC063** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC064** To approve the minutes of the Full Council meeting held on 29th August 2024 (previously circulated)
- FC065** To receive reports from District Councillors and County Councillor
- FC066** To receive a verbal report from the Chairman
- FC067** To note the Full Council Action List
- FC068** To review the application received and resolve the co-option of a new Councillor (previously circulated).
- FC069** To approve Bank Reconciliation Statements for Unity Trust and CCLA accounts for August and September 2024 (attached)
- FC070** To review and approve the current year to date budget and expenditure for 2024-25 (to 17 October 2024) (attached)
- FC071** To receive a progress update regarding the Angela Fox Nature Garden
- FC072** To consider how to proceed with regards to securing the Queen's Hall boundary
- FC073** To resolve how to proceed with regards to the damp treatment required at the Queen's Hall
- FC074** To receive an update regarding the future of Cuckfield Village Hall
- FC075** To consider the recruitment of a Community-Based Youth and Children's Worker in partnership with Holy Trinity Church to help improve provision for youth and children in the area (circulated)
- FC076** To review progress against the business plan for 2024
- FC077** To note the mid-term Internal Audit Report (attached)
- FC078** To consider the proposal to change Cuckfield Parish Council's name to Cuckfield Council,

and resolve whether to accept the cost of £480 required to make updates to the website and logo as a result

- FC079** To receive an update regarding the recommendation to upgrade the CMS of the Cuckfield website <https://pitch.com/v/cuckfieldpc-9jgqps> and consider how to proceed
- FC080** To consider the adoption of a Banner and Advertising Policy (60) (attached)
- FC081** To consider and adopt the council and committee meeting dates for 2025-26 (attached)
- FC082** Confidential Business: Staff Matters
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- a. Recruitment
 - b. Pension
 - c. TUPE Update
- FC083** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

S Heynes

Parish Clerk, 18 October 2024

Future Meeting:
5th December 2024