



The Queen's Hall
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Cuckfield
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Parish Clerk: Sam Heynes
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To members of the **Assets, Community & Environment Committee**

You are hereby summoned to attend the meeting of the **Assets, Community & Environment Committee** in the **Queen's Hall** at **8pm** on **Thursday 31st October 2024** to transact the following business:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

AGENDA

- ACE017** To receive apologies for absence
- ACE018** To receive declarations of interest from Members in respect of any matter on the agenda. *(The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.)*
- ACE019** To approve the minutes of the meeting held on 8th August 2024 (previously circulated)
- ACE020** To note the Action List
- ACE021** **Assets**
- i.. To receive an update on the Cemetery maintenance and burials
 - ii.. To receive an update on the allotments
 - iii.. To consider the quote to carry out the maintenance repairs to the Skate Park following the recommendations made in the safety inspection report (circulated)
- ACE022** **Community**
- i.. To receive feedback on the Silver Sunday event that took place on Sunday 20th October 2024
 - ii.. To receive an update on the progress of the Community Art Display
 - iii.. To receive an update regarding the running of Tea & Company
 - iv.. To receive an update on the planning and organisation of the next Christmas Street Festival
 - v.. To consider the next Skate Jam event on 15th April 2025
- ACE023** **Environment**
- i.. To consider the draft Biodiversity Action Plan for 2025-2030 and the proposal for Volunteer work parties on Parish Council sites (attached)
 - ii.. To consider the future maintenance requirements of the Daffodil Bank
 - iii.. To receive an update on Operation Watershed
- ACE024** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only.**

S Heynes
Parish Clerk, 24th October 2024