



The Queen's Hall
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Cuckfield
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Noemi Ripert: Parish Clerk
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To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **7.30pm** in the **Queen's Hall** on **Thursday 5th December 2024** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

AGENDA

- FC084** To receive apologies for absence
- FC085** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC086** To approve the minutes of the Full Council meeting held on 24th October 2024 (previously circulated)
- FC087** To receive an update on the refurbishment of the Tennis Club and to consider the tennis club change of opening hours from 09:00 to 08:00 (circulated)
- FC088** To receive reports from District Councillors and County Councillor
- FC089** To receive a verbal report from the Chairman
- FC090** To note the Full Council Action List
- FC091** To approve Bank Reconciliation Statements for Unity Trust and CCLA accounts for October 2024 (attached)
- FC092** To review and approve the current year to date budget and expenditure for 2024-25 (to 28th November 2024) (attached)
- FC093** To review progress against the business plan for 2024 and consider the projects Council wants to action in 2025 (attached)
- FC094** To receive a progress update regarding the Angela Fox Nature Garden
- FC095** To receive an update regarding the maintenance issues at the Village Hall
- FC096** To receive an update on the Christmas Street Festival and to consider the final details
- FC097** To consider the public consultation on remote meeting and proxy voting (circulated & attached)
- FC098** To consider and review MSDC response regarding the transfer of the Courtmead Road playmeadow to the Parish Council (circulated)
- FC099** To consider turning the phone box outside the Talbot into a book swap (circulated)

- FC100** To receive an update on the recruitment of the Community-Based Youth and Children's Worker in partnership with Holy Trinity Church and to review the timing of payments for the share allocated to the Parish Council
- FC101** To consider the questions raised by the organisers of the Summer Show 2025 (circulated)
- FC102** To consider the Parish Office Christmas closure from 23rd December 2024 inclusive to 1st January 2025
- FC103** Confidential Business: Staff Matters
To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.
- a. Staff Christmas Holidays
 - b. Pension
 - c. TUPE Update
- FC104** To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

N Ripert

Parish Clerk, 29 November 2024

Future Meeting:
23rd January 2025