



The Queen's Hall
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Cuckfield
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Noemi Ripert: Parish Clerk
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To members of **Cuckfield Parish Council**

You are hereby summoned to attend the meeting of the Parish Council at **8.30pm** in the **Queen's Hall** on **Thursday 3rd April 2025** to transact the following business:

Public Question Time:

Members of the public are invited to put questions or to draw relevant matters regarding items on the agenda to the Council's attention for ten minutes prior to the commencement of business.

Cuckfield Parish Council adopted the General Power of Competence on 18th May 2023, all decisions made during this meeting are done so under this power.

AGENDA

- FC123** To receive apologies for absence
- FC124** To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
- FC125** To approve the minutes of the Full Council meeting held on 23rd January 2025 (previously circulated)
- FC126** To receive reports from District Councillors and County Councillor
- FC127** To receive a verbal report from the Chairman
- FC128** To note the Full Council Action List
- FC129** To approve Bank Reconciliation Statements for Unity Trust and CCLA accounts for January and February 2025 and for N&SI for January to March 2025 (attached)
- FC130** To review and approve the current year to date budget and expenditure for 2024-25 (to 31st March 2025) (attached)
- FC131** To consider organising the annual village tidy up
- FC132** To consider CPC involvement in the celebrations of the VE Day 80th Anniversary on 8th May 2025
- FC133** To review and adopt the updated Model Financial Regulations following the changes made to 5.4, 5.7 and 5.11 in accordance with The Procurement Act 2023 and The Procurement Regulation 2024, which came into effect at the beginning of the month (attached)
- FC134** To receive feedback from the Annual Parish Meeting that took place on 27th March 2025
- FC135** To receive an update on the organisation of the Summer Show 2025 scheduled for 20th July 2025 and to consider the quotes for the skatejam, portaloos, bins and security (attached)
- FC136** To consider the opening times of the cemetery (attached)
- FC137** To review the following grant applications and resolve whether to award the funds:
 - a. Application on behalf of Greener Cuckfield towards costs of materials for the

fieldwork, expenses for running the volunteering events and other operating costs (attached).

- b. Application on behalf of 4Sight Vision Support towards their specialist support to help people in Cuckfield Parish to continue leading independent lives, whilst living with sight loss (attached).
- c. Application on behalf Cuckfield Lawn Tennis Club towards the costs of refurbishing the clubhouse (attached)

FC138 To consider the chapel rent increase and renewal of the lease (circulated)

FC139 To consider increasing the allotments annual rent for the year 2026-27 (attached)

FC140 To consider and review the awarding grants policy for 2025-26 (attached)

FC141 To consider the proposition made to purchase a parcel of the Observer Field (circulated)

FC142 Confidential Business:

To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.

- a. Hirer complaint (circulated)

FC143 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

N Ripert

Parish Clerk, 28 March 2025

Future Meeting:

1st May 2025