



Community Buildings Committee Meeting

Date: 27th June 2024

Number: CB007

To consider the proposed quotes for the installation of Secondary Glazing at the Queen's Hall

1. Introduction

As part of Cuckfield Parish Council's aim to become more energy efficient and Carbon Neutral by 2050, actions have been put in place at the Queen's Hall to reach the targets set in the Carbon Reduction Plan. One of the long-term actions to investigate is the possibility of installing Secondary Glazing at the Queen's Hall, mainly in the Parish Office and in the museum, subject to planning permission. Two separate companies came to visit the site to assess the potential and give us quotes as a starting point as described below.

2. Quotes

Selectaglaze Limited, St Albans

<https://www.selectaglaze.co.uk/>

Quote attached

Selectaglaze proposes a slim and horizontal sliding system that provides easy access to the external windows for ventilation. A frame is added to the stonework with 3 sliding sashes (panels) to mirror the existing stone mullioned windows.

Specifically, the horizontal sliding secondary glazing units provide easy access for ventilation and cleaning. Sashes (panels) slide within the frames avoiding conflict with bulkheads, curtains or blinds and sashes are removable for maintenance. Frames can be linked with bespoke mullions and transoms to treat tall windows and ribbon runs.

The Parish Office

Full height Series 80 – 3 Pane Horizontal sliding unit

£5,036.55 (£0.00 VAT)

The Museum

Full height Series 10 – 3 Pane Horizontal sliding unit

£2,260.89 (£0.00 VAT)

Total quote: £7,297.44 (£0.00 VAT)

Mitchell & Dickinson, Bideford

<https://mitchellandddickinson.co.uk/>

Quotes attached

Mitchell & Dickson proposes a CosyGlazing magnetic secondary glazing system which is fitted to each individual stone mullioned window panels and fixed using high-tech magnetic tape. These panels can be removed if necessary, to be cleaned for example, or to access the original window to be opened. The frame is made unobtrusive and smart, and can be supplied in white, black or in a colour that matches the stonework. The panels are made of Plexiglass, which is shatterproof and stronger than glass, as well as more effective as an insulator and reduces condensation. This system is reversible and invisible from the outside and complies with rules for listed buildings.

The Parish Office

Supply & fit CosyGlazing untis to all fixed and casement windows £8,832.41 (+VAT)
(10% discount if order is placed within 28 days of quote date)

The Museum

Supply & fit CosyGlazing untis to all fixed and casement windows £6,172.24 (+VAT)
(10% discount if order is placed within 28 days of quote date)

Total quote: £15,004.65 + VAT

Example of fittings in pictures below

3. Recommendation

Both companies provided high level detailed quotes and visited the site to assess the installation potential which would be subject to planning permission. Both proposed systems are completely different and reflected in the quote amounts. It is difficult to recommend which system would be the most beneficial to the Queen's Hall as they provide the same result, at a different cost. Based on the quotes amounts only, it would be recommended to use the services of Selectaglaze Limited. The installation in the Parish Office would be a priority.

Name: Noemi Ripert

Title: Communications & Admin Officer

Date: 20th June 2024

Annexe – Pictures for fittings for Mitchell & Dickinson



