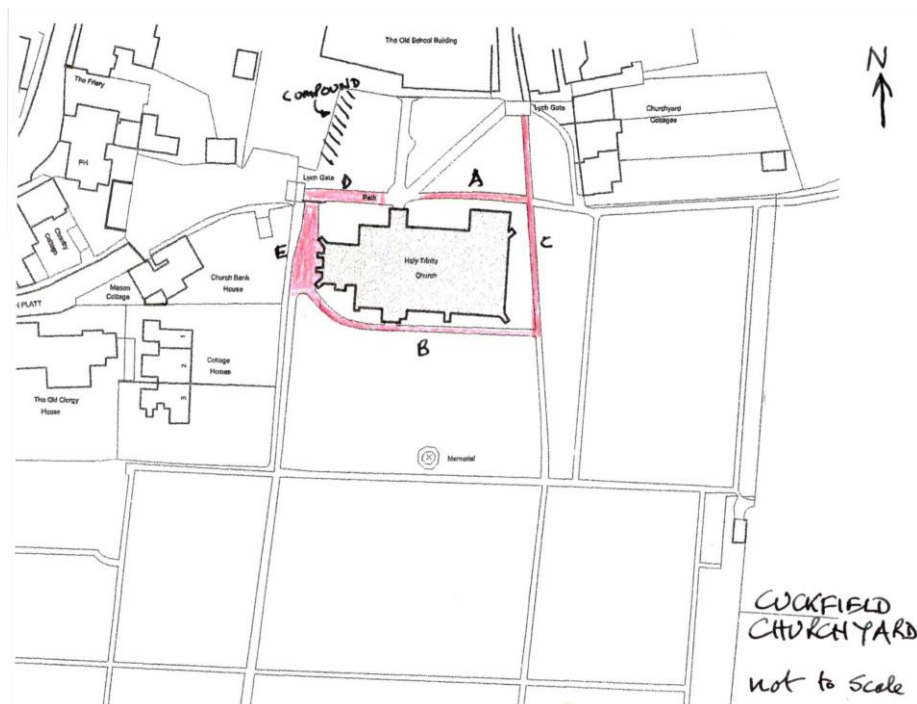


**Queen's Hall, High Street, Cuckfield, RH17 5EL**



**Item 16: To review a report on refurbishing the churchyard paths in brick, appoint a contractor and approve proceeding with the application for a faculty from the Diocese**

The cemetery paths were refurbished in concrete and completed in January 2020. Thereafter, Councillor Symonds surveyed the paths (highlighted in red) surrounding the church for refurbishment in brick. A tender was prepared, approved by Council and sent to a total of six contractors, of which three responded.



The following quotations have been received.

Details	Comments	Total ex-VAT
Contractor 1	See Appendix 1	47,003.28
Contractor 2	See Appendix 2	44,712.00
Contractor 3	See Appendix 3	39,532.55

Note: Contractor/supplier names have been omitted to prevent bias.

**5. Remarks**

Contractor 3 has previously been selected by the Parish Council for similar work. As the quotations were received prior to COVID-19 lockdown it is anticipated this work could be considered non-essential.

**6. Next Steps**

The Parish Council are required to complete an application form to be submitted to the Diocese of Chichester for a Faculty to carry out this work. Such application would need to be reviewed and signed by the Church Warden before forwarding to the Diocese. It is anticipated that the process in obtaining faculty approval from the Diocese would take some time. In addition, as the paths surrounding the church are located in a conservation area, planning permission from MSDC would also need to be obtained.

**7. Recommendations**

Council members are requested to appoint a contractor and give approval to proceed with applying for a faculty and planning permission.

Name: Caroline Hansen

Title: Assistant Clerk

Date: 17 April 2020