



Samantha Heynes

From: Sam Heynes
Sent: 21 January 2019 12:59
To: CPC - Council
Subject: FW: Village Halls Week 2019 Tool Kit

FYI

I will add this to the next Community Buildings agenda. Even though this will be after Village Halls Week we could consider some of the suggestions below for the benefit of the community.

Kind regards
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From: AirS Village Halls & Community Buildings Advisory Service <villagehalls@ruralsussex.org.uk>
Sent: 21 January 2019 11:23
To: Sam Heynes <Sam.Heynes@Cuckfield.gov.uk>
Subject: Village Halls Week 2019 Tool Kit





Sussex Community Buildings Advisory Committee Bulletin

22nd – 28th January 2019
Get ready to celebrate!

We hope that this bulletin finds you well, and that you and your halls have had a good start to the year.

Further to our previous bulletin regarding [#VillageHallsWeek](#), we have put together a toolkit of ideas and useful templates. This years theme of the campaign is **Social Isolation and Loneliness** and the important role that Village Halls and Community Buildings help to combat this issue.

It's not too late to celebrate your hall's achievements and what ever you plan to do, we wish you lots of luck with your event.

We have exciting news to share, once again BBC Radio Sussex will be broadcasting live from a number of halls across Sussex as part of the 'An Afternoon with Allison Ferns' programme on Wednesday, from 12pm.

Thank you to all those halls who have agreed to open their doors for this feature.

Ideas for Events

1. 'Celebrating our Hall' – Open Weekend: 26th & 27th January 2019

What better time to showcase your hall and its facilities! Why not open up the hall up on the weekend of the 26th and 27th Jan to the community? You could create a fair-style event whereby your hall users could have a stall and advertise the activities they run.



This is an opportunity to raise the profile of your hall, praise your volunteers, celebrate its successes and maybe recruit new volunteers.

2. 'Thank You' Celebration

Host an Afternoon Tea or Cheese & Wine evening to celebrate the amazing work your volunteers do and say thank you with a certificate of appreciation. Alternatively, use an existing event as a platform to say 'Thank You'.

3. Geocaching – The Village Hall Series

The World's largest treasure hunting game is an ideal family outdoor activity, and with the Village Hall Series taking place, why not get involved? More details can be found [here](#)

4. Community Gardening

Do you have a community garden or flowers beds around your Village Hall? Encourage your community to help transform their public spaces by hosting a communal planting session. Whether planting seeds or 'in the green', this event can be aimed at all ages to bring the community together and inspire them to learn about plants.

(For non-green fingered readers, 'in the green' means planting bulbs when they are still in leaf, rather than a dried bulb).

Ideal bulbs include (depending on availability):

Snowdrops

Lily of the Valley

Wild Garlic

Winter Aconites

Wood Anemone

5. Good Neighbours Scheme

With Good Neighbours Schemes happening across East Sussex, this would be the perfect time to launch one in your area.

Good Neighbour Schemes are:

- Local voluntary run groups that offer a service in their community for those in need of help and support
- Services offered are determined by each local Good Neighbour Scheme and the needs of their local community
- Support is given to a wide range of people including older people, those temporarily in need through illness or recovery, people new to the area, or anyone who may be isolated or lonely in the community



The benefits of a Good Neighbour Scheme:

- Good Neighbour Schemes provide a 'safety net' in their community
- Support independent living, reduce isolation and loneliness
- Can prevent or delay the need for specialist or long term care
- They enhance and grow existing neighbourly networks
- They can complement statutory services

Please contact the [AirS Village Agents](#) for more information on this scheme

6. Host a Repair Cafe

A Repair Cafe is where people repair household electrical and mechanical devices, computers, bicycles, clothing, etc. They are organised by and for local residents. Repair Cafes are held at a fixed location where tools are available and where they can fix their broken goods with the help of volunteers. The objectives are to reduce waste, to maintain repair skills and to strengthen social cohesion.

Event Templates

The below templates may help you to publicise your event:

[#VillageHallsWeek Local Event Media Release](#)

[Event Poster Template](#)

[Village Hall Open Day Event Poster Template](#)

[Village Halls Week Banner Logo](#)

[VH Certificate Jan 2019](#)

Ways to promote your event

- Invite your user groups and other interested organisations to attend and provide tables for the groups to have a display or provide leaflets. These events are a great opportunity for signing up new members and making others aware of what is going on at the hall every week
- Advertise the event as widely as possible in your community and on social media. Use any local What's On guides, including those in local media and Community websites, including Freecycle. Please send us an email with the details so we can promote your event on social media and on our website
- Invite your local Parish, District and County Councillors to attend
- Invite the local press along or take photos of your event and send them to the local press as this will continue to raise the profile of your hall and everyone who supports it

Social Media

There is a dedicated Twitter handle [@VillageHalls_Wk](#) which will be used as the central point for



social media activity and #VillageHallsWeek will be used on Facebook, Twitter and Instagram for posts during the event week to link activities across rural England together.

Planned Activities & Events

Dallington Library Cafe: 21st January 2019

After the closure of the Mobile Library, Dallington Old School Village hall secured a large donation of fiction and non-fiction books from a local bookdealer, and many more, including children's books, have since been donated by villagers. Visitors can borrow books and DVDs whether or not they have anything to swap. No tickets needed and no charge.

The library café is open every Monday and on the first Saturday morning of each month. Do go along to see what's on offer.

Where: Dallington Old School Village Hall, The Street, Dallington East Sussex TN21 9NH

When: 21st Jan

Time: 2:00pm – 4:00pm

Community Libraries Workshop: 23rd January 2019

In conjunction with Ringmer Library, we are hosting a free 2 hour workshop on 'How to set up a community library'.

If you feel your community could benefit from a community library or if your council-run library is under threat of closure, please join us at Ringmer Village Hall for a two hour workshop, facilitated by experienced Equal Access Librarian and the driving force behind [Ringmer Village Library](#), Liz Owen.

Where: St Mary's Room, Ringmer Village Hall

When: 23rd Jan

Time: 10.30am – 12.30pm

Please register your interest at [here](#) or email villagehalls@ruralsussex.org.uk

BBC Radio Sussex - Live with Allison Ferns - 26th January 2019

As part of her Radio Show, An Afternoon with Allison Ferns, the presenter will be broadcasting live from a number of Halls across Sussex. Tune in between 12:00pm - 4:00pm 104.5, 104.8 & 95.0–95.3FM

Lurgashall Open House - 26th January 2019

As part of [#VillageHallsWeek](#) the doors of Lurgashall Village Hall will be opened giving people a chance to have a good look around at what that the Hall has to offer, check out some of the history and take a look into the Hall's future - Plans for the extension will be on display.

Please do pop along, you can be sure of a warm welcome!

Where: Lurgashall Village Hall, Mill Lane, Lurgashall, West Sussex GU28 9ES

When: 26th Jan

Time: 10:00am – 4:00pm

[Click Here for Details](#)



Groombridge Village Hall Community Café – 26th January 2019

The Community Café was set up under Withyham Parish Council's '[Forward for Five](#)' initiative and the aim of the monthly Saturday Café is to bring people together and to give them somewhere to meet up over a relaxing beverage and delicious home-made cakes and biscuits. Old friends meet up on a regular basis there, and new friends and contacts have been made over the last year, which we hope will continue long into the future.

Where: Groombridge Village Hall, Station Rd, Groombridge, East Sussex TN3 9QX

When: 26th Jan (once a month on a Saturday)

Time: 10:00am –12:00pm

Ferring Village Hall Open Day – 26th January 2019

Come along and meet the Trustees and users of the hall, give your views on the future of the hall, including building developments. Refreshments kindly provided by Ferring Film Club.

Where: Ferring Village Hall, 90 Ferring Street, Ferring, West Sussex. BN12 5JP

When: 26th Jan

Time: 10:00am – 2:00pm

Geocaching - Village Hall Series - Various Dates

A national themed Geocaching Series that sees a series of geocaches placed at or near village halls or community centres and as part of #VillageHallsWeek any cacher that finds a [Village Hall series](#) cache or a Village Hall event can add the 2019 profile badge and will be included in the stats produced for the week.

Where: Sompting Village Hall, West St, Sompting, Lancing, West Sussex, BN15 0BE

When: 23rd Jan 10

Time: 10.00am -10.30am

[Click Here for Details](#)

Where: Forest Row Village Hall, Lewes Rd, Forest Row, East Sussex RH18 5ES

When: 26th Jan

Time: 12:00pm – 12:30pm

[Click Here for Details](#)

Horam Village Hall TBC

Good luck with your events and we look forward to seeing the photos!

Contact Us

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