

# CUCKFIELD PARISH COUNCIL

Queen's Hall, High Street, Cuckfield, RH17 5EL



## Item 7: Queen's Hall Weddings & Cuckfield Village Hall Hourly Rate Increases

### The Queen's Hall

Since September 2016, the last time wedding rates were reviewed, weddings at the Queen's Hall have been hired out at the rates in the table below. I am proposing that these rates are increased, as follows, for all new wedding bookings received after 1<sup>st</sup> April 2019. All existing bookings will have the current rate honoured:

|  | Current Hire Rate                            | Proposed Hire Rate                            |
|--|--|---|
| Exclusive Wedding Hire:<br><i>all day Saturday until<br/>midday Sunday<br/>(includes kitchen, bar, main<br/>hall, Council Chamber and<br/>all tables, chairs and<br/>crochery/cutlery)</i> | £650 (excluding VAT)<br>£780 (including VAT) | £750 (excluding VAT)<br>£900 (including VAT)  |
| Half Day Decorating<br><i>(from 3pm previous day)</i>  | £50 (excluding VAT)<br>£60 (including VAT)   | £62.50 (excluding VAT)<br>£75 (including VAT) |
| Full Day Decorating<br><i>(previous day)</i>   | £100 (excluding VAT)<br>£120 (including VAT) | £125 (excluding VAT)<br>£150 (including VAT)  |
| Additional Cost for Civil<br>Ceremory  | £240   | £250  |

I also propose that the hourly rates for the Queen's Hall are increased as these have been the same since 1<sup>st</sup> April 2012. I propose that these rates implemented from for all new bookings received from 1<sup>st</sup> April 2019. All existing bookings will have the current rate honoured.

Current Hourly Rates & Structure (including VAT):

|                                | SUNDAY – FRIDAY  |           | SATURDAY  |   |  |
|--------------------------------|--|-----------|-----------|---|--|
|                                | 0900-1700  | 1700-2400 | 0900-1700 | 1700-2400<br>Cuckfield<br>Resident/<br>Organisation | 1700-2400<br>Non-Resident/<br>Organisation |
| MAIN HALL<br>(including Stage) | £15.60   | £18.60    | £17.40    | £25.00  | £30.00                                     |
| COUNCIL<br>CHAMBER             | £13.20   | £13.20    | £13.20    | £13.20  | £18.00                                     |
| KITCHEN                        | Monday – Sunday £12.00/hour (including use of equipment) |           |           |   |  |

Proposed Hourly Rates & Structure (including VAT):

|                                | SUNDAY – FRIDAY  |           | SATURDAY  |   |  |
|--------------------------------|--|-----------|-----------|---|--|
|                                | 0900-1700  | 1700-2400 | 0900-1700 | 1700-2400<br>Cuckfield<br>Resident/<br>Organisation | 1700-2400<br>Non-Resident/<br>Organisation |
| MAIN HALL<br>(including Stage) | £16.80   | £19.80    | £18.60    | £25.00  | £30.00                                     |
| COUNCIL<br>CHAMBER             | £14.40   | £14.40    | £14.40    | £14.40  | £19.20                                     |
| KITCHEN                        | Monday – Sunday £13.20/hour (including use of equipment) |           |           |   |  |

Children's parties are charged at £66 for 3 hours, which includes use of the hall and the kitchen. The hourly charge for this would be £88.20 on a Saturday, and £82.80 Sunday – Friday.

I propose that the children's party fee is increased to £70 for 3 hours, which would compare to £95.40 on a Saturday and £90 Sunday – Friday.

### Cuckfield Village Hall

Hire rates at the Village Hall have remained unchanged since the introduction of VAT in May 2016, and indeed before then the rate charged was only £10 per hour. Currently, a rate of £12 per hour (including VAT) is charged to all regular and ad hoc hirers (except Cuckfield Preschool).

It is proposed that this rate is increased for all new bookings received after 1<sup>st</sup> April 2019 to £12.50 (excluding VAT), which will equate to £15 (including VAT) per hour.

Regular Hirers will remain at £12 per hour until 1<sup>st</sup> January 2020, in line with our Conditions of Hire which states all rate increases will be notified in December.