

Financial Budget Comparison				322,011.00	336,247.00	
Comparison between 01/04/18 and 17/12/18 inclusive. Includes due and unpaid transactions.				338,461.34	336,247.00	
Excludes transactions with an invoice date prior to 01/04/17				(16,450.34)	-	
	Revised Budget	Actual Net	Balance	ORIGINAL FORECAST 2018/19	PRELIM BUDGET 2019/20	Commentary
<b>Roads &amp; Traffic Committee</b>						
<b>Income</b>						
7000 Precept	7,222.00	15,600.00	8,378.00	15,600.00	£13,100.00	Transferred £1k to Queen's Hall budget; £3,000 to Traffic Calming for new SID in 2019/20; £4378 for Traffic Calming (London Lane Roundabout if feasible).
7001 Parking Discs	2,000.00	1,440.88	(559.12)	2,000.00	£2,000.00	
7002 S106 traffic calming	-	-	-	-	-	
7003 Street lights upgrade	831.90	831.90	-	-	-	
	<u>10,053.90</u>	<u>17,872.78</u>	<u>7,818.88</u>	<u>17,600.00</u>	<u>15,100.00</u>	
<b>Expenditure</b>						
701 Street Lighting Maintenance	£4,100.00	£4,097.39	(2.61)	£5,000.00	£4,500.00	
702 Parking Discs	£2,000.00	£1,200.00	(800.00)	£2,000.00	£2,000.00	
703 Traffic Calming	£400.00	£400.00	-	£4,000.00	£6,000.00	Transfer £4,378 to Reserves towards funding potential roundabout on London Lane
704 Street Lights upgrade	£831.90	£831.90	-	-	-	
705 SID	£2,500.00	£30.00	(2,470.00)	£5,000.00	£2,000.00	Transfer £2,500 to Reserves to contribute towards purchase of new static SID in 2019/20, can purchase £2,500 SID this year.
706 Street Furniture	£222.00	£153.67	(68.33)	£100.00	£100.00	
710 Speedwatch	-	-	-	£1,500.00	£500.00	Transfer £500 to Reserves towards new static SID in 2019/20
	<u>10,053.90</u>	<u>6,712.96</u>	<u>(3,340.94)</u>	<u>17,600.00</u>	<u>15,100.00</u>	
	<u>-</u>	<u>11,159.82</u>	<u>11,159.82</u>	<u>-</u>	<u>-</u>	
<b>Planning</b>						
<b>Income</b>						
9000 Precept	4,100.00	5,000.00	900.00	5,000.00	2,500.00	Can allocate funds elsewhere if unused, reason to add to reserves?
	<u>4,100.00</u>	<u>5,000.00</u>	<u>900.00</u>	<u>5,000.00</u>	<u>2,500.00</u>	
<b>Expenditure</b>						
900 General Expenditure	4,100.00	-	(4,100.00)	5,000.00	2,500.00	
	<u>4,100.00</u>	<u>-</u>	<u>(4,100.00)</u>	<u>5,000.00</u>	<u>2,500.00</u>	
	<u>-</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>-</u>	<u>-</u>	
<b>Finance &amp; General Purposes</b>						
<b>Income</b>						
1000 Precept	84,629.00	£84,629.00	-	£84,629.00	£93,582.00	
1001 National Savings	500.00	-	(500.00)	£100.00	£300.00	
1003 VAT	10,000.00	£4,779.78	(5,220.22)	£17,000.00	£12,000.00	2 quarterly claims made
1005 Community Theatre	1,200.00	£954.00	(246.00)	£200.00	£1,000.00	
1006 Bank Interest	50.00	-	(50.00)	£50.00	£50.00	
1007 Neighbourhood Plan	-	-	-	-	-	
1010 2016 17 Reserves Transfer	-	-	-	-	-	
1013 Chairmans Allowance	-	-	-	-	-	
1015 Training	300.00	£300.02	0.02	-	-	
	<u>96,679.00</u>	<u>90,662.80</u>	<u>(6,016.20)</u>	<u>101,979.00</u>	<u>106,932.00</u>	
<b>Expenditure</b>						
101 Clerk Salary	£31,900.00	£24,628.28	(7,271.72)	£31,900.00	£34,000.00	Reduced forecast to match actual, lower than 2017-18
102 Insurance	£2,806.46	£2,806.46	-	£4,200.00	£3,500.00	
103 Stationery/Print	£500.00	£304.32	(195.68)	£1,000.00	£499.78	
104 Post	£100.00	£65.38	(34.62)	£50.00	£100.00	
106 Subscriptions	£1,500.00	£1,333.97	(166.03)	£1,700.00	£1,750.00	

107 Audit	£1,203.33	£1,203.33	-	£1,250.00	£1,250.00	
108 Travel	£200.00	£102.19	(97.81)	£220.00	£225.00	
109 Telephone	£1,900.00	£1,389.95	(510.05)	£1,500.00	£2,000.00	
110 Parish Grants	£500.00	£568.33	68.33	£500.00	£500.00	
112 Training	£2,000.00	£1,760.93	(239.07)	£2,000.00	£2,000.00	
113 Chairmans Allowance	£250.00	£97.62	(152.38)	£250.00	£250.00	
114 Community Theatre	£1,000.00	£634.25	(365.75)	£1,000.00	£1,000.00	
115 IT	£6,000.00	£4,273.46	(1,726.54)	£6,000.00	£6,000.00	
116 Bank Charges	£250.00	£112.73	(137.27)	£400.00	£400.00	
117 PWLB Loan	£12,324.22	£12,324.22	-	£12,324.22	£12,324.22	
118 Elections	£1,250.00	£0.00	(1,250.00)	£1,250.00	£1,250.00	Accrued for 2019-20 elections, added to Reserves
119 Data Protection Act	£35.00	£35.00	-	£35.00	£35.00	
121 Clerical Assistant	£8,200.00	£7,019.32	(1,180.68)	£7,200.00	£9,600.00	
122 Wages Admin	£600.00	£0.00	(600.00)	£1,000.00	£1,000.00	
123 Newsletters	£1,700.00	£1,200.00	(500.00)	£1,500.00	£1,800.00	Increased forecast to allow for extra advertising on run up to elections
124 Neighbourhood Plan	£0.00	£0.00	-	-	-	
126 Referendum	£0.00	£0.00	-	-	-	
127 Recruitment	£445.00	£445.00	-	£500.00	£600.00	
128 Land - Legal Costs	£1,350.00	£1,350.00	-	£2,500.00	£1,500.00	Surveys of Courtmead Road and Valuation Report of Building Assets
129 Assistant Clerk Salary	£18,500.00	£14,485.04	(4,014.96)	£19,000.00	£22,000.00	
130 New Website	£1,000.00	£0.00	(1,000.00)	£1,000.00	£1,000.00	
135 Temp Staff	£0.00	£0.00	-	£500.00	£1,000.00	
140 Staff Uniform - Caretakers	£116.99	£28.52	(88.47)	£400.00	£500.00	
145 GDPR - Data Protection Officer	£600.00	£600.00	-	£2,500.00	£500.00	Reduced budget to match actual spend
150 Office Equipment	£400.00	£365.43	(34.57)	£300.00	£300.00	
155 Cuckfield Estates Maintenance	£0.00	£0.00	-	£0.00	£0.00	
160 Chairman's Board Update	£48.00	£48.00	-	48.00	£48.00	
	<u>96,679.00</u>	<u>77,181.73</u>	<u>(19,497.27)</u>	<u>102,027.22</u>	<u>106,932.00</u>	
	<u>-</u>	<u>13,481.07</u>	<u>13,481.07</u>	<u>(48.22)</u>	<u>-</u>	

Environment Committee

Income

3000 Precept	£70,032.00	£70,032.00	-	£70,032.00	£68,015.00	
3001 Burial Fees	£50,000.00	£43,165.00	(6,835.00)	£40,000.00	£42,500.00	Burials not reduced since rate increase, forecast raised
3002 Allotment Rental	£1,096.25	£1,096.25	-	£1,050.00	£1,050.00	Adjusted forecast to match actual
3004 Chapel Rental	£500.00	£250.00	(250.00)	£500.00	£500.00	Awaiting 6 months rental income
3005 Maintenance Grants	£1,925.00	£1,925.00	-	-	£2,000.00	
3006 Donations/Grants	£200.00	£495.81	295.81	£200.00	£200.00	Donation to Charity to be made from Christmas Street Festival stalls
3008 Refunds	£0.00	£0.00	-	-	-	
3010 Recreation Ground	£0.00	£0.00	-	-	-	
3015 Allotment Deposit	£1,750.00	£1,750.00	-	£1,500.00	£250.00	Raised forecast to match income
3020 Craft Fair	£620.00	£620.00	-	-	£500.00	Craft Market run by CPC
	<u>126,123.25</u>	<u>119,334.06</u>	<u>(6,789.19)</u>	<u>113,282.00</u>	<u>115,015.00</u>	

Expenditure

300 Churchyard						
300/2 Utilities	500.00	96.44	(403.56)	400.00	£400.00	
300/3 Petrol	1,500.00	1,046.02	(453.98)	250.00	£1,500.00	
300/4 Capital Expenditure	7,000.00	3,621.66	(3,378.34)	500.00	£500.00	Replacement shed required as existing is rotten and falling apart
300/5 Rates	1,000.00	684.49	(315.51)	645.00	£1,200.00	
300/6 Cemetery Maintenance	19,200.00	835.00	(18,365.00)	22,000.00	£10,000.00	Pathways - estimates being obtained, budget increased as per higher income
300/7 Repairs, Parts, Etc	550.00	175.89	(374.11)	200.00	£500.00	Replacement equipment purchased so fewer repairs to date
300/8 Phone	-	-	-	-	-	
300/9 Clothing	400.00	215.36	(184.64)	-	£200.00	New staff member
300/10 Waste Disposal	1,750.00	1,578.38	(171.62)	1,407.12	£1,900.00	
300/11 Refunds	-	-	-	-	-	
300/12 Administration	3,200.00	1,524.00	(1,676.00)	-	£3,500.00	
300/13 Burials	9,500.00	6,500.00	(3,000.00)	4,500.00	£9,500.00	

300/14	Commemorative Installation	3,000.00	1,000.00	(2,000.00)	-	-	First payment made
300/15	Training	600.00	268.00	(332.00)	-	500.00	
300/16	Lych Gates	-	-	-	-	3,000.00	Inspection Survey Required
300/17	War Memorial	-	-	-	-	7,200.00	
300	Total	48,200.00	17,545.24	- 30,654.76	29,902.12	39,900.00	
301	Allotments						
301/1	Utilities	300.00	166.42	(133.58)	420.00	400.00	
301/2	Grasscutting	-	-	-	300.00	-	Procured equipment so PC Staff will complete basic maintenance
301/3	Allotment Fee Refund	-	-	-	-	-	
301/4	General Maintenance	1,343.35	704.26	(639.09)	1,500.00	500.00	Clear north side of WG allotments and ditch
301/5	Allotment Deposit Refund	-	-	-	-	-	
301/6	NSALG Membership	55.00	55.00	-	56.00	55.00	
301/7	Capital Expenditure	700.00	351.09	(348.91)	500.00	250.00	Shed installed, Lawnmower and strimmer to be purchased
301	Total	2,398.35	1,276.77	(1,121.58)	2,776.00	1,205.00	
302	Street Furniture	£250.00	£120.00	(130.00)	£250.00	£250.00	
303	Public Toilets						
303/1	Rates	£1,000.00	£896.00	(104.00)	1,300.00	£1,100.00	
303/2	General Expenditure	£5,000.00	£3,529.44	(1,470.56)	6,000.00	£5,000.00	
303/5	Public Toilets - Utilities	£1,000.00	£722.92	(277.08)	-	£1,000.00	
303	Total	£7,000.00	£5,148.36	-£1,851.64	£7,300.00	£7,100.00	
304	General Repairs	£250.00	£5.83	(244.17)	£250.00	£250.00	
305	Clock	£1,500.00	£1,524.94	24.94	£250.00	£350.00	Damage to clock paid for by CPC, attempting to reclaim from owner of building
306	Partnership Maintenance	£1,500.00	£1,681.00	181.00	£1,800.00	£1,500.00	Unknown whether this will be required in 2019-20 subject to WSCC outsourcing
307	Flowers & Plants	£800.00	£460.37	(339.63)	£1,000.00	£800.00	
308	Skatepark Maintenance	£500.00	£211.50	(288.50)	£1,500.00	£1,500.00	Reduced budget as no major work this year
309	Gdn Remembrance	-	-	-	-	-	
310	Xmas Festival	£3,500.00	£591.97	(2,908.03)	£3,500.00	£3,750.00	
311	Dog Bins	£1,654.22	£1,654.22	-	£1,500.00	£1,700.00	
312	Refuse Freighter	£1,600.00	£0.00	(1,600.00)	£1,600.00	£1,600.00	
313	Footpath Maintenance	£1,900.00	£1,900.00	-	£2,500.00	£2,500.00	
315	Mantell Memorial	£10.00	£0.00	(10.00)	£10.00	£10.00	
316	Observer Field&Post	£2,000.00	£1,548.02	(451.98)	£3,500.00	£1,500.00	Hedgerow cutting outstanding
317	Parish Orderly	£5,296.00	£4,157.91	(1,138.09)	£5,296.00	£6,100.00	
318	Railings	1,500.00	-	(1,500.00)	£1,500.00	-	£1,178 for railing, fitting to be quoted for.
320	Maintenance	£264.68	£264.68	-	-	-	
321	Tree Surveys	-	-	-	-	1,000.00	Benchmark figure for survey of all CPC trees in 2019
399	Churchyard - Salaries	£46,000.00	£27,694.02	(18,305.98)	£46,000.00	£45,000.00	
		126,123.25	65,784.83	(60,338.42)	110,434.12	115,015.00	
		-	53,549.23	53,549.23	2,847.88	-	
Queens Hall Income							Transferred precept from R&T & CVH to cover shortfall in income from regular users and planned purchases of new chairs and curtains
5000	Precept	£23,520.00	£17,050.00	(6,470.00)	£17,050.00	£22,250.00	
5001	Regular Users	£19,000.00	£14,098.25	(4,901.75)	£22,000.00	£21,000.00	
5002	Community Events	£1,000.00	£898.33	(101.67)	£5,000.00	£1,250.00	
5003	Other Bookings	£4,000.00	£3,518.86	(481.14)	£4,000.00	£4,000.00	
5004	Weddings/Functions	£10,000.00	£9,570.06	(429.94)	£10,000.00	£10,000.00	
5010	Security Deposit	£0.00	-£384.53	(384.53)	£0.00	£0.00	
5015	Donation	£0.00	£0.00		£0.00	£0.00	
		57,520.00	44,750.97	(12,769.03)	58,050.00	58,500.00	
Expenditure							
501	Employment Expenses	£22,000.00	£14,380.51	(7,619.49)	£19,000.00	£22,500.00	
502	Establishment Expenses						
502/1	General Rates	£5,200.00	£3,845.00	(1,355.00)	£5,500.00	£5,800.00	
502/2	Water & Waste Disposal	£3,000.00	£2,377.29	(622.71)	£3,300.00	£3,300.00	

502/3	Gas	£3,000.00	£2,027.47	(972.53)	£3,000.00	£3,000.00	
502/4	Electricity	£3,000.00	£3,448.70	448.70	£3,000.00	£5,000.00	
502/5	Licences	£180.00	£180.00	-	£1,250.00	£200.00	Wedding Licence in 2017-18 renewed every 4 years
	502 Total	<u>14,380.00</u>	<u>11,878.46</u>	<u>(2,501.54)</u>	<u>35,050.00</u>	<u>17,300.00</u>	
	503 General Expenses						
503/1	Maintenance	£1,800.00	£1,670.38	(129.62)	£5,000.00	£5,000.00	Decoration of Main Hall (painting lower wall panels) in 2019-20
503/2	Boiler	£500.00	£0.00	(500.00)	£500.00	£500.00	
503/3	Cleaning/Windows	£4,250.00	£3,257.95	(992.05)	£6,250.00	£5,000.00	
503/4	Sundries	£700.00	£561.05	(138.95)	£1,250.00	£1,000.00	
503/5	Marketing	£1,400.00	£1,377.50	(22.50)	£1,000.00	£1,500.00	
503/6	Fire Protection	£1,000.00	£489.90	(510.10)	£1,000.00	£1,000.00	
503/7	Refunds	£0.00	£0.00	-	£0.00	£0.00	
503/8	Replacement Curtains	£1,120.00	£357.79	(762.21)	£0.00	£2,500.00	Stage Curtains
503/9	Queen's Hall Chairs	£2,370.00	£1,677.20	(692.80)	£0.00	£200.00	Allowance for ad hoc replacement chairs
	503 Total	<u>13,140.00</u>	<u>9,391.77</u>	<u>(3,748.23)</u>	<u>15,000.00</u>	<u>16,700.00</u>	
	504 Garden	£8,000.00	£3,786.29	(4,213.71)	£8,000.00	£2,000.00	Gazebo and works, garden lighting to be done
	506 Entrance	£0.00	£0.00	-	£0.00	£0.00	
		<u>57,520.00</u>	<u>39,437.03</u>	<u>(18,082.97)</u>	<u>77,050.00</u>	<u>58,500.00</u>	
		<u>-</u>	<u>5,313.94</u>	<u>5,313.94</u>	<u>(19,000.00)</u>	<u>-</u>	
	Cuckfield Village Hall (YC)						
	Income						
	6000 Precept	4,900.00	9,510.00	4,610.00	9,475.00	£13,800.00	Transferred precept to QH for additional maintenance costs
	6001 Regular Users	11,000.00	8,220.10	(2,779.90)	10,125.00	£10,500.00	
	6002 Other Bookings	3,250.00	2,571.68	(678.32)	4,000.00	£3,500.00	
	6003 Other Income	-	-	-	-	£0.00	
	6005 Security Deposit	-	0.01	0.01	-	£0.00	
		<u>19,150.00</u>	<u>20,301.79</u>	<u>1,151.79</u>	<u>23,600.00</u>	<u>27,800.00</u>	
	Expenditure						
	601 Employment Expenses	-	-	-	-	-	
	602 Establishment Expenses						
602/1	Water / Waste Water	1,500.00	1,014.22	(485.78)	1,250.00	1,500.00	
602/2	Refuse collection	1,000.00	786.50	(213.50)	1,000.00	1,250.00	
602/3	Gas	2,200.00	1,173.78	(1,026.22)	3,000.00	2,500.00	
602/4	Electricity	2,000.00	559.59	(1,440.41)	2,000.00	2,000.00	
602/5	Rates	2,200.00	1,642.00	(558.00)	2,500.00	2,750.00	
	602 Total	<u>8,900.00</u>	<u>5,176.09</u>	<u>(3,723.91)</u>	<u>9,750.00</u>	<u>10,000.00</u>	
	603 General Expenses						
603/1	Maintenance	1,000.00	552.48	(447.52)	7,500.00	9,000.00	Redecoration of Blue Hall and Replacement Flooring?
603/2	Boiler	300.00	130.00	(170.00)	300.00	350.00	
603/3	Cleaning/Windows	3,000.00	1,912.24	(1,087.76)	3,000.00	4,500.00	Window Cleaning & Sanitary Supplies now being provided
603/4	Sundries	350.00	217.70	(132.30)	1,000.00	500.00	
603/5	Marketing	-	-	-	250.00	250.00	
603/6	Fire Protection	600.00	296.12	(303.88)	700.00	700.00	
603/7	Telephone	-	-	-	100.00	-	
603/8	Refunds	-	-	-	-	-	
603/9	CCTV	-	-	-	-	1,500.00	Consider introduction of CCTV
	603 Total	<u>5,250.00</u>	<u>3,108.54</u>	<u>(2,141.46)</u>	<u>12,850.00</u>	<u>16,800.00</u>	
	604 Building Repairs	-	-	-	1,000.00	1,000.00	
	605 Refurbishment Project	5,000.00	500.00	(4,500.00)	-	-	To be added to reserves for decoration/floor replacement in 2019-20
		<u>19,150.00</u>	<u>8,784.63</u>	<u>(10,365.37)</u>	<u>23,600.00</u>	<u>27,800.00</u>	
		<u>-</u>	<u>11,517.16</u>	<u>11,517.16</u>	<u>-</u>	<u>-</u>	
	Estates						
	<b>INCOME</b>						
	8000 Precept	2,500.00	2,500.00	-	2,500.00	2,500.00	
	8005 Horsefield Green Transfer Monies	15,750.00	15,750.00	-	-	3,500.00	How do you want to fund this on an annual basis...?

8010 Buttinghill Transfer Monies	-	-	-	-	4,400.00	
	<u>18,250.00</u>	<u>18,250.00</u>	<u>-</u>	<u>2,500.00</u>	<u>10,400.00</u>	
<b>EXPENDITURE</b>						
805 Land Inspections	400.00	400.00	-	-	400.00	
810 Horsefield Green Maintenance	7,976.00	7,976.00	-	-	2,250.00	
811 Buttinghill Maintenance	-	-	-	2,500.00	5,000.00	Removed budget as land not transferred
815 Legal Fees	-	-	-	-	1,500.00	
820 Horsefield Green Capital Expenditure	9,724.00	9,383.19	(340.81)	-	1,000.00	Cladding to Container to be agreed...
825 Horsefield Green - Petrol	150.00	21.32	(128.68)	250.00	250.00	
	<u>18,250.00</u>	<u>17,780.51</u>	<u>(469.49)</u>	<u>2,750.00</u>	<u>10,400.00</u>	
	-	469.49	469.49	(250.00)	-	
Total Income	331,876.15	316,172.40	(15,703.75)	322,011.00	336,247.00	
Total Expenditure	331,876.15	215,681.69	(116,194.46)	338,461.34	336,247.00	
Total Net Balance	-	100,490.71	100,490.71	(16,450.34)	-	
<b>Precept</b>				<b>£204,286.00</b>	<b>£215,747.00</b>	