

**CUCKFIELD PARISH COUNCIL**  
The Queen's Hall, High Street, Cuckfield, West Sussex, RH17 5EL



**Planning Committee**

**Minutes of a Meeting held at 7.30pm on 14<sup>th</sup> June 2018**

**Present:** Mr A Burton (Chairman), Mr M Sambrook, Mrs A King, Mr C Mercer, Mr W Faas, Mr P Mantripp

**In Attendance:** Mrs M Dormer, Mrs S Heynes (Clerk)

**PL025 Apologies for absence**

Received from Mrs F Laing and Mr S Oversby-Powell.

**PL026 Declarations of interest**

None

**PL027 Public Question Time**

1 member of the public attended to speak regarding DM/18/2191, Woodbine Cottage.

**PL028 To approve the minutes of the meeting held on 24<sup>th</sup> May 2018**

The minutes of the meeting of the 24<sup>th</sup> May 2018 were taken as read, confirmed as a true record and signed by the Chairman.

**PL029 To note any matters arising from the minutes not included elsewhere on the agenda**  
None

**PL030 To note the Planning Action List**

Members considered the Action List noting the items that had been completed and the current position with those items outstanding.

**PL031 To consider the following Planning Applications:**

i. **DM/18/1985: Dundas Cottage South Street**

Replace rear timber doors with white ash UPVC timber look doors and replace three timber sash windows on rear first floor with white UPVC.  
Application withdrawn.

ii. **DM/18/2050: Laurel House 21 Manor Drive**

Tree one – Remove, Tree two – Remove, Group of Spanish/Portuguese Laurel - Crown lift 2.13m  
Recommend Refusal.

Cuckfield Parish Council would like to see evidence of the condition of the tree which is claimed to be dead, via an arboricultural report as requested in the MSDC application form.

- iii. **DM/18/2181: 3 Old Park Close, Cuckfield**  
T3 (Oak) - remove 4m from branch length  
No objection.
- iv. **DM/18/2191: Woodbine Cottage, Broad Street**  
Proposed hurdle panel fence behind existing brick wall on front western boundary  
No objection.
- v. **DM/18/2197: Brown Cottage, Tyler's Green**  
Erection of a single storey side/rear extension forming a new Orangery  
No objection.
- vi. **DM/18/2293: Clayton House, Courtmead Road**  
Holly Tree – Fell (Trees in a Conservation Area)  
No objection.
- vii. **DM/18/2134: Wealden House, Whitemans Green**  
Prior approval for change of Class A1 (shop) into Class C3 (dwelling)  
Recommend Refusal.  
Cuckfield Parish Council would support an application to retain the Class A1 (shop) as a separate part of the dwelling, with the Class C3 (dwelling) area remaining as is. However, according to CNP12 Whitemans Green Neighbourhood Plan any loss of the existing shop should be resisted unless an equivalent replacement facility is provided within the neighbourhood centre.

**PL032 To receive any updates on taking over the Public Open Space and Landscape Plans at the Bylanes/Buttinghill Drive development**  
The recent email received from Cllr Salisbury regarding the Enforcement Notice was noted. In addition the email received from Taylor Wimpey regarding the installation and emptying of dog bins was also noted, with an action assigned to the Assistant Clerk to contact MSDC to enquire who emptied the existing dog bins, and to establish whether it would be possible to initiate our own contact for the remainder of the year.

**PL033 To note any planning and/or appeal decisions received from Mid Sussex District Council**

**DM/18/1985: Dundas Cottage, South Street**  
Application withdrawn

**DM/18/1224: Tinkers, Broad Street**

(Amended description and plans 22/05/2018) removal of existing rear and side extensions. New single storey rear extension and internal alterations. First floor front extension and creation of second floor to roof space to comprise of 3 dormer extension.

CPC: Recommend Refusal

The proposed alterations to this property would create a house significantly larger than the existing property, and Council feel that, in particular, to extend the house to become a 3 storey property would be out of character with the other houses within the area. The garage proposed was disproportionately large. The plans went against Policy CNP1 a) responds to the heritage and distinctive character and reflects the identity of the local context of Cuckfield as defined on Map 3 (Conservation Areas and Character Areas). In addition to this, Council objected on the basis of CNP10a) The scale, height and form fit unobtrusively with the existing building and the character of the street scene, and f) the privacy, daylight, sunlight and outlook of adjoining residents are safeguarded.

MSDC: Permission

Mr Mercer would present a summary of MSDC's rationale for approving this planning application at the next Planning meeting.

- PL034 To consider impacts on Neighbourhood Plan Monitoring indicators and targets from MSDC decisions, and to update on progress with Neighbourhood Plan monitoring**

The decision for application DM/18/1224: Tinkers, Broad Street would be added to the impacts.

- PL035 To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. **Such matters will be for noting only or deferral to a future meeting only****

The sale of the site at Court Meadow was discussed. Committee members proposed the Parish Council register the site as an Asset of Community Value. An EGM has been called for Thursday 21<sup>st</sup> June at 10am to discuss this proposal.

The meeting concluded at 8.43pm.

Signed \_\_\_\_\_