



The Queen's Hall
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Minutes of the Meeting of the Environment and Wellbeing Committee

held at 8.15pm on Thursday 14 February 2019

Present: Ms M Dormer (Chairman), Mrs F Laing (Vice-Chairman), Mr W Faas,
Mrs A King

In Attendance: Mrs S Heynes (Clerk)

EW025 Apologies for absence:

Apologies received from Mr P Mantripp and Mr M Sambrook.

EW026 To receive declarations of interest from members in respect of any matter on the agenda

None

EW027 Public Question Time

A member of the public attended to raise the matter of the Public Access Defibrillators and explain that it would be of benefit to have a central co-ordinator for all of those installed throughout the village. The Parish Council felt this was a good idea and instructed the Clerk to add this to a future agenda item.

EW028 To approve the minutes of the meeting held on 6th September 2018

The minutes of the meeting held on 6th September 2018 were taken as read, confirmed as a true record and signed by the Chairman.

EW029 To note the Environment and Wellbeing Action List

Members considered the Action List noting the items that had been completed and the current position with those items outstanding.

EW030 To discuss and agree an action plan for the management of all trees

Council resolved to continue with this work and confirmed that progress would be reported under this committee. The Clerk was instructed to request the Grounds People complete a log of all trees on Parish Council land in order to arrange for them all to be surveyed. Once the log was available, 3 quotes would be obtained.

EW031 To review the report on the condition of the Churchyard vaults

This item was deferred to the next meeting as there had not been time to finalise the report. Matthew Gallagher would investigate who was responsible for them and arrange a meeting to discuss the vaults with Holy Trinity Church and Cuckfield Parish Council.

EW032 To agree a plan of action to expand the Cemetery

Mrs King to work with Matthew Gallagher to finalise the proposal to extend both ashes and full burials at the Cemetery. It was proposed that the area around the well would

be used for cremated remains, and to consider the installation of a pathway to create a border to the natural burial ground which would create a separate space for full burials. Council resolved to investigate the consequence of moving the drainage pipe, and whether it would cause a problem with surface water.

EW033 To note the updated Cemetery Regulations

MG would review the regulations and advise whether any changes were required. A reminder letter of the rules and regulations would be issued to the deed holders of the cremated remains, before Easter.

EW034 To agree a plan for the installation and celebration of the Commemorative Feather Bench

Matthew Gallagher, Mrs King and Mrs Dormer agreed to meet Christian Funnell to agree the exact location of the bench, to the north side of the pathway. The plinth to hold the bench would be dug into the ground, so long as this was less than 3 feet it would not interfere with the graves. A meeting would be held on Monday 18th February to plan the details of the celebration of the installation of the bench.

EW035 To review the update on the preservation of the Churchyard Lychgates

No update was available. Three quotes were required to assess the Lychgates for signs of death watch beetle.

EW036 To consider the offer to replace the fence posts around the Observer Field to allow sheep to be grazed there during Autumn months

Council resolved to accept the offer to install replacement fencing around the field, and requested the Clerk arrange for the hedges surrounding the field to be cut back prior to the fencing being installed.

EW037 To receive an update regarding meetings to improve the footfall on Cuckfield High Street, and consider the recommendations made in the attached report

Council were supportive of the initiative and were interested to see what recommendations come out of the working party.

EW037 To note items arising after the preparation of this agenda which the chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

None.

The meeting closed 9.30pm

Signed _____