



The Queen's Hall
High Street
Cuckfield
West Sussex
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Minutes of the Meeting of the Roads and Traffic Committee held at 8.20pm on Thursday 7 March 2019

Present: Mr Colin Mercer (Chair), Mr A Burton (Vice Chair), Mr S Oversby-Powell and Mr M Sambrook

In Attendance: Mrs Andrea King and Ms Caroline Hansen (Assistant Clerk)

- RT026 To receive apologies for absence**
Mr Paul Mantripp and Mrs Frances Laing.
- RT027 To receive declarations of interest from Members in respect of any matter on the agenda**
None.
- RT028 Public Question Time**
Two members of the public were present for Item 6.b on the agenda, item RT031 hereunder. Resident Paul Moss endorsed his request to place a grit bin near the Scrase Stream footpath and installation of a handrail for the safety of residents during icy conditions.
- RT029 To approve the minutes of the meeting held on 8th November 2018**
The minutes of the meeting held on 8th November 2018 were taken as read, confirmed as a true record, and signed by the Chairman.
- RT030 To note the Action List**
1) It was noted that all actions had been completed and closed.
2)
- RT031 To consider the following on Grit Bins:**
- a) **Review Council's policy on the purchase of grit bins**
It was agreed the present policy, whereby Cuckfield Parish Council do not purchase grit bins, would remain in force.
 - b) **Review the request from a resident to place a grit bin near the Scrase Stream footpath (email from resident attached)**
Residents present were advised that the purchase of grit bins was at their cost. The present Winter Resilience Plan allowed for volunteers to offer their assistance to grit areas during snow conditions only. Council suggested the Village Orderly could possibly place grit on that footpath during snow conditions only. The Clerk was instructed to review the job description of the Village Orderly to establish whether this would be considered a permissible task. It was agreed that WSCC would be contacted in respect of installing a handrail at the end of the footpath, which is owned by WSCC, by Glebe Road.

RT032 To consider applying to be included in the Road User survey being carried out by West Sussex Highways

It was agreed to request WSCC to add CPC to participate in the Road User survey.

RT033 To consider the following parking issues:

a) Increase the High Street parking time to two hours from the current one hour

It was resolved not to propose an increase to the parking time on the High Street

b) Increase the South Street lay-by waiting time to one hour from the current thirty minutes

The information regarding this item was incorrect on the agenda. The current waiting time was one hour (not thirty minutes) and it was resolved not to make any changes.

c) Review parking issues on Glebe Road

It was agreed the Glebe Road parking issues were the responsibility of Orchard Flats Housing Association and not the Council.

RT034 To review a summary of data obtained from the Speed Indicator Device (SID)

Committee members reviewed the summary and whilst the graph information was helpful it was agreed that information pertaining to the numbers of speeding vehicles would be more useful. The Chair agreed to make available the actual written data printed from the SID for members to review and decide exactly what information should be summarised.

RT035 To note items arising after the preparation of this agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only

Meeting Closed at 9.10pm.

Signed _____