



The Queen's Hall  
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## **Finance and General Purposes Committee**

### **Minutes of a Meeting held at 8.30pm on 25 April 2019**

**Present:** Mrs F Laing (Chair), Mr A Burton, Mrs M Dormer, Mrs A King, Mr P Mantripp and Mr C Mercer

**In Attendance:** Mrs S Heynes (Clerk) and Mr S Oversby-Powell

**FGP49 To receive apologies for absence**  
None.

**FGP50 To receive declarations of interest from Members in respect of any matter on the agenda**  
Mr Burton declared an interest in the New England Wood grant request (item FGP59).

**FGP51 Public Question Time**  
There were no members of the public present at the meeting.

**FGP52 To confirm the minutes of the meeting held on 3<sup>rd</sup> January 2019**  
The minutes of the meeting of the 3<sup>rd</sup> January 2019 were taken as read and confirmed as a true record.

**FGP53 To note any matters arising from the minutes not included elsewhere on the agenda**  
None.

**FGP54 To note the F&GP Action List**  
Noted.

**FGP55 To consider the Council Budget Year to Date and Reserves to 31<sup>st</sup> March 2019.**  
**Council Budget**  
Committee reviewed and accepted the year to date expenditure and variance descriptions, as well as the revised budgets.  
**Reserves**  
The Reserves were reviewed and accepted. The Clerk was instructed to identify how to reflect the Precept contingency fund in relation to the Reserves.

**FGP56 To note and approve the Bank Reconciliations to 31<sup>st</sup> March 2019**  
All bank reconciliations were approved and signed off.

**FGP57 To consider and approve the following:**

- i) **Asset Register**  
The Clerk was instructed to add the static SID at Whitemans Green to the asset register as 0 value.
- ii) **Financial Risk Register**  
Approved

**FGP58 To ratify the Annual Insurance Renewal.**

The renewal premium of £3,696.60 with Zurich was ratified.

**FGP59 To consider the following donation requests received:**

- i) **St Catherine's Hospice**  
Council resolved to award a grant of £235.
- ii) **New England Wood Trust**  
Council resolved to award a grant of £200.
- iii) **Victim Support (Sussex Area)**  
Council resolved not to make a donation on this occasion.
- iv) **Citizens Advice**  
Application form was not received so no grant award made.

**FGP60 To note matters arising after the preparation of the agenda, which the Chairman agrees to take as urgent.**

None.

Meeting closed at 9.40pm.

Signed\_\_\_\_\_