

CUCKFIELD PARISH COUNCIL



Finance and General Purposes Committee Minutes of a Meeting held at 8.30pm on 25th April 2019

Present: Mrs F Laing (Chair), Mr A Burton, Mrs M Dormer, Mrs A King, Mr P Mantripp and Mr C Mercer

In Attendance: Mrs S Heynes (Clerk) and Mr S Oversby-Powell

FGP49 To receive apologies for absence

None.

FGP50 To receive declarations of interest from Members in respect of any matter on the agenda

Mr Burton declared an interest in the New England Wood grant request (item FGP59).

FGP51 Public Question Time

There were no members of the public present at the meeting.

FGP52 To confirm the minutes of the meeting held on 3rd January 2019

The minutes of the meeting of the 3rd January 2019 were taken as read and confirmed as a true record.

FGP53 To note any matters arising from the minutes not included elsewhere on the agenda

None.

FGP54 To note the F&GP Action List

Noted.

FGP55 To consider the Council Budget Year to Date and Reserves to 31st March 2019.

Council Budget

Committee reviewed and accepted the year to date expenditure and variance descriptions, as well as the revised budgets.

Reserves

The Reserves were reviewed and accepted. The Clerk was instructed to identify how to reflect the Precept contingency fund in relation to the Reserves.

FGP56 To note and approve the Bank Reconciliations to 31st March 2019

All bank reconciliations were approved and signed off.

FGP57 To consider and approve the following:

- i) **Asset Register**
The Clerk was instructed to add the static SID at Whitemans Green to the asset register as 0 value.
- ii) **Financial Risk Register** Approved

FGP58 To ratify the Annual Insurance Renewal.

The renewal premium of £3,696.60 with Zurich was ratified.

FGP59 To consider the following donation requests received:

- i) **St Catherine's Hospice**
Council resolved to award a grant of £235.
- ii) **New England Wood Trust**
Council resolved to award a grant of £200.
- iii) **Victim Support (Sussex Area)**
Council resolved not to make a donation on this occasion.
- iv) **Citizens Advice**
Application form was not received so no grant award made.

FGP60 To note matters arising after the preparation of the agenda, which the Chairman agrees to take as urgent.

None.

Meeting closed at 9.40pm.

Signed _____