



The Queen's Hall
High Street
Cuckfield
West Sussex
RH17 5EL

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Finance and General Purposes Committee

Minutes of a Meeting held at 8.30pm on 4 June 2019

Present: Mrs A King (Chair), Mr A Burton, Mr C Mercer and Mr S Oversby-Powell

In Attendance: Mrs S Heynes (Clerk)

FGP03 To receive apologies for absence
None.

FGP04 To receive declarations of interest from Members in respect of any matter on the agenda
None.

FGP05 Public Question Time
There were no members of the public present at the meeting.

FGP06 To confirm the minutes of the meeting held on 25th April 2019
The minutes of the meeting of the 25th April 2019 were taken as read and confirmed as a true record.

FGP07 To note any matters arising from the minutes not included elsewhere on the agenda
None.

FGP08 To approve the list of Direct Debits, Standing Orders and Continuous Contracts
Approved.

FGP09 To receive and consider the Internal Auditor's Report
Approved.

FGP10 To consider the effectiveness of the Council's Internal Audit and Internal Control Procedures and Audit Plan for recommendation to Full Council
Committee resolved to recommend for approval at next Full Council.

FGP11 To consider the Year End Accounts and Annual Return for 2018/19 for approval at Full Council
Committee resolved to recommend for approval at Full Council.

FGP12 To consider the Council Budget Year to Date and Reserves
The Clerk advised that the Reserves would be updated via the removal of the grant payments authorised at the last F&GP meeting. Committee instructed the Clerk to include a review of the Grants budget in advance of the Precept planning to ensure Cuckfield Preschool would be able to apply in advance for a grant to support their ongoing running costs.

The Clerk was instructed to add a separate line for Lych Gates to the budget.

FGP13 To note/approve the Bank Reconciliations to 31st May 2019

Signed and approved.

FGP14 To note matters arising after the preparation of the agenda, which the Chairman agrees to take as urgent.

The Clerk was instructed to establish whether MSDC hold any S106 monies for Highways.

Meeting closed at 9.30pm.

Signed_____