



The Queen's Hall
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Parish Clerk: Sam Heynes
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Assets, Community & Environment Committee

Minutes of the meeting held at 8pm on Thursday 16th May 2024

Present: Mr A Symonds (Chairman), Mr A Burton, Mrs M Dormer, Mr R Gill, Mr A Podmore and Mrs J White.

In Attendance: Mrs N Ripert (Communications & Admin Officer), Mrs A King and Mr S Oversby-Powell

Public Questions Time: None present

ACE001 To receive apologies for absence

Cllr Sheldon offered his apologies which were noted. Cllr Ceccherini was noted absent.

ACE002 To receive declarations of interest from Members in respect of any matter on the agenda. (*The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it.*)

None

ACE003 To approve the minutes of the meeting held on 14th March 2024.

The minutes of the meeting held on 14th March 2024 were approved and signed.

ACE004 To note the Action List

Noted

ACE005 Assets

i. To receive an update on the Cemetery maintenance and burials

The committee noted the latest burial report for the year 2023-2024 to have been a very busy year that reflected in the Parish Council's accounts. The cemetery was looking much tidier with a grass cut every two weeks. Some sunken graves were topped up in the older section and the babies' tablets were also being raised up.

ii. To receive an update on the allotments

Both allotments' sites were well maintained, and tenants continued to work their plots. One plot was to become available at Courtmead Road allotments once it had been cleared and made ready for the next tenant.

ACE006 Community

i. To receive feedback for the Silver Sunday event that took place on 28th April 2024

The event was a success and was very well attended. People enjoyed meeting and chatting whilst having some food and drinks. Although the entertainment was appreciated and well received, it was a slow start and the committee agreed that entertainment may not be needed for the next event booked for Sunday 20th October 2024.

ii. To receive an update on the progress of the Community Art Display

A new set of artworks were displayed in the lobby area of the Queen's Hall, with "Nighttime" as the main theme. The art display was starting to get more and more interest and was gaining more momentum.

iii. To receive an update regarding the running of Tea & Company

The Tea & Company afternoon was still well attended with a set of 6-8 regulars, a couple of which were happy to take it on and run it themselves.

iv. To note the next Skate Jam session booked for 23rd July 2024

The committee noted the next date.

v. To receive an update on the next Rain or Shine summer production to be held in the Angela Fox Nature Garden on 2nd August 2024

The event was being advertised and the posters were soon to be displayed in the village as well as the banner. Cllr Symonds and Cllr King volunteered to help for the evening.

vi. To consider the planning and organisation of the next Christmas Street Festival

The committee instructed the Clerk to investigate the hiring of an event organiser, including the cost involved and how to proceed.

ACE007 Environment

i. To receive an update about the "Adopt a Verge" scheme

No further updates were available. The scheme was to be included in the Biodiversity Action Plan.

ii. To receive an update on the Biodiversity Action Plan

No further updates were available. Cllr Podmore wrote an article to be published in the next Cuckfield Life edition to gain the public interest and support. Further updates were to be shared at the next ACE meeting.

iii. To consider a new location for the oak tree planted near Polestub Lane

Committee resolved that the oak tree was to stay in place at Polestub Lane.

ACE008 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

None