



The Queen's Hall
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Sam Heynes: Parish Clerk
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Minutes of the Meeting of the Full Council held at 7.30pm on Thursday 13th June 2024

Present: Mr A Burton (Chairman), Mr P Ceccherini, Mrs M Dormer, Mr R Gill, Mrs A King, Mr S Oversby-Powell, Mr A Podmore, Mr M Sheldon, Mr A Symonds, and Mrs J White

In attendance: Ms N Ripert (Communications & Admin Officer)

Public Question Time: None

FC027 To receive apologies for absence
None

FC028 To receive declarations of interest from Members in respect of any matter on the agenda. The disclosure must include the nature of the interest. If you become aware, during the meeting, of an interest that has not been disclosed under this item you must immediately disclose it.
None

FC029 To approve the minutes of the Full Council meeting held on 7th May 2024
The minutes of the meeting held on 7th May 2024 were taken as read and confirmed as a true record.

FC030 To receive a verbal report from the Chairman
The district plan was due to be submitted to the planning inspectorate in spring and has now been delayed to mid-July.

FC031 To note the Full Council Action List
The action list was reviewed and noted.

FC032 To note and approve the Internal Auditor's Report
Council resolved to accept and approve the Internal Auditor's Report.

FC033 To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2024, Section 1 – Annual Governance Statements 2023/24
Council reviewed and resolved to approve the Annual Return for the year ended 31st March 2024, Section 1 – Annual Governance Statements 2023/24.

FC034 To ratify the recommendation made at F&GP Committee to approve the Annual Return for the year ended 31st March 2024, Section 2 – Accounting Statements 2023/24
Council reviewed and resolved to approve the Annual Return for the year ended 31st March 2024, Section 2 – Accounting Statements 2023/24.

FC035 To approve Bank Reconciliation Statements for Unity Trust and CCLA accounts for May 2024

The bank reconciliation statements for May 2024 were reviewed, approved and signed.

FC036 To review and approve the current year to date budget and expenditure for 2024-25 (to 23rd June 2023)

The year-to-date budget and expenditure was reviewed and approved.

FC037 To review and adopt the updated Financial Regulations

Council reviewed and adopted the Financial Regulations.

FC038 To receive an update regarding the Angela Fox Nature Garden

The plants had been ordered and the Clerk was waiting for an update on the grant for the purchase of the fountain before instructing work to commence.

FC039 To consider the Preschool grant for 2024-25

Council resolved to approve the proposed grant for 2024-25.

FC040 To consider the quotes for solar panels to be installed at the Queen's Hall

Council considered all three quotes from Solar Dynamics and resolved that Quote 1 for the installation of 50 solar panels with Inverter and Battery Storage system was the best option providing that planning permission was approved. Council agreed to start the planning application process. Council also discussed the return on investment after the installation of the solar panels and questioned why there were no export payments showing in the projected income and savings feature presented in Quote 1. Council requested that further questions were asked to Solar Dynamics including the following: Why had they not added an amount in the export payments demonstrating the potential revenue of selling the energy generated back to the grid? With the installation of 50 panels would we in fact use all the energy provided? Would the contractor offer a maintenance programme to protect the solar panels and ensure their longevity?

FC041 To consider the Clerk's attendance at the SLCC National Conference on Tuesday 8th and Wednesday 9th October 2024 at a cost of £640+VAT

Council agreed the Clerk's attendance at the next SLCC National Conference.

FC042 Confidential Business: Cuckfield Village Hall Contractual Matters

To consider whether to resolve to exclude the press, broadcast media and public (pursuant to the Public Bodies (Admission to Meetings) Act 1960) during consideration of the following confidential business to be conducted.

No further updates were available other than the information previously circulated. Council instructed that further details be requested regarding this matter for consideration at the Community Buildings committee meeting on 27th June 2024.

FC043 To note items arising after the preparation of this Agenda which the Chairman agrees to take as urgent. Such matters will be for noting only or deferral to a future meeting only.

Cllr Symonds mentioned how the Parish Council was involved a lot with the community and proposed to bring all the various associations to work together, in particular for the elderly. Cllr Symonds suggested that the Parish Council should encourage these independent associations to pull their resources together and work as one team for the same purpose. Cllr Symonds proposed to add this as an item for discussion at the next Assets, Community & Environment committee meeting and will present a more detailed proposal then. Cllr Symonds also announced he was getting married and that he was submitting a planning application to extend his house. The council extended its congratulations to Cllr Symonds and his wife to be.

Meeting closed at 8.45pm

Signed: _____

Future Meeting:
29th August 2024